

JUMPERS & JAZZ
Potters' Craft Market
Picnic in the Park



Sunday, 28th July, 2024
9.00 a.m. till 3.00 p.m.
Leslie Park
Palmerin Street, Warwick

YOUR SITE NUMBER WILL BE PAINTED ON THE GRASS - PLEASE CHECK YOUR MAP BEFORE ARRIVAL

6 a.m. SET UP - There is limited vehicle access to Leslie Park and then only under direction. Vehicles will be permitted on certain sites where it is safe, necessary and appropriate to unload. If possible, unload from roads around Leslie Park.

8.30 a.m. CARS MUST BE REMOVED FROM PARK - No parking or entry to park after 8.00 a.m. Parking is available in nearby streets. Keep parking near park available for your customers.

8.30 a.m. STALL HOLDERS ARE TO BE SET UP and ready for trading. We have people walking through the park earlier.

3.00 p.m. STALL HOLDERS MAY COMMENCE PACKING UP - Cars may be permitted back into the park depending on the amount of people still at the market. Stall holders MUST NOT commence packing up until this time unless prior approval has been obtained from the Warwick Potters.

POWER - Power outlets are limited. Stall holders must bring their own electrical leads if they have requested power. Leads must be tested no more than 3 months prior to market date. Stall holders using gas or electrical appliances must have suitable fire extinguishers or fire blanket on site.

PLEASE respect the gardens, trees and lawns. Do not drive over, trample gardens, dig or stick large pegs into the ground. There are power lines and permanent sprinkler systems underground throughout the park.

IMPORTANT INFORMATION!!

- * Food vendors must have a copy of their current food and applicable licences with them on the day.
- * First Aid and Lost Property will be located at the WARWICK POTTERS' SITE marked on map near band rotunda.
- * **In case of an emergency call 000 before anyone else.** Police will be in attendance during the day.
- * Stall holders are to set up approximately one metre from pathways (level with trees).

Please be aware that the Southern Downs Regional Council Food Inspectors will be in attendance on the day.

Stall holders should pack up using the same procedure they used to set up. Please adhere to all rules as for set up and be aware of visitors still in the park.

Stall holders are responsible for the removal of their own rubbish. BINS ARE FOR THE PUBLIC.

WARWICK POTTERS have the right to refuse admission, withdraw the right to trade and eject person/s and his or her goods and chattels. FOLLOW the direction of the Warwick Potters and the volunteer group assisting while in the Park. Failing to do so will result in being ejected from the park and not being invited again. There will be zero tolerance for abusive or aggressive behavior towards Warwick Potters members and volunteers and other stall holders.

If the markets are cancelled due to weather conditions, you will receive a refund of 50% of your stall fees. No stall fees will be refunded if the weather turns bad on market day and the organisers decide to cancel the rest of the market. Please come prepared for rain, wind or a sunny day.

If you cancel within seven days of the market in writing, you will receive 50% of your stall fee. Alternatively, you may transfer your fee to the next market but will be charged \$10.00 a site in administrative charges.

WARWICK POTTERS' ASSOC. INC. is not responsible for damaged to products or stall equipment if damaged by the weather.

The above rules and procedures are to ensure a successful and safe Jumpers and Jazz Craft Market Picnic in the Park for both stall holders and the public. There are a few policies and procedures that need to be followed during the day. Please read carefully and contact the market coordinator if there are any concerns.

We wish all attending stall holders a successful day.

The Market Team
0411 335 193
Warwick Potters' Association
Email: markets@potters.org.au

**PLEASE KEEP THIS PAGE FOR
YOUR INFORMATION**

Please return to:

WARWICK POTTERS' ASSOCIATION INC.
P.O. Box 343, Warwick, Qld. 4370



Name: _____

Business Name: _____

Postal Address: _____

State: _____ Post Code: _____

Phone: _____ Mobile (Contact on Market Day): _____

Email: _____

Your Insurance Company: _____

Policy No: _____ Expiry Date: _____ Rego No: _____

What will be on your stall? Preference will be given to handmade and unique products. _____

What size site do you require -

- Single 3.5m x 3.5m \$ 70.00
- Double 3.5m x 7m \$140.00 Detail your power requirements
- Single *with power* 3.5m x 3.5m \$ 85.00 _____
- Double *with power* 3.5m x 7 m \$170.00 _____

- I would like the same site _____ as last years Jumpers and Jazz *if possible*
- I have attached a copy of our current Insurance Policy
- I have attached a copy of our current Food Business Licence
- I have enclosed payment of \$ _____ cheque / direct debit to Warwick Credit Union
BSB 817-001 Acc 400389897 **Reference name and J & J**
- I have read and agree to the Warwick Potters' Assoc. Risk Assessment and the below conditions.

I/We indemnify the Warwick Potters' Association Inc. from all loss and damage caused to any person or property cause by the act/omission whether negligence or otherwise of the stall holder, including the stall holder, employer, servant or agents, caused or contributed by the act or omission of the stallholder.

Signature of Stall Holder: _____ Date: _____, 2024

Please print name _____

Witnessed by: _____ Date: _____, 2024

Please print name _____

**While your form will be received, acceptance is dependent on suitability and availability of site.
PAYMENT MUST BE MADE WITH YOUR APPLICATION**

The Market Team
0411 335 193
Warwick Potters' Association
P.O. Box 343, Warwick, Qld. 4370
Email: markets@potters.org.au
www.potters.org.au

OFFICE ONLY	DATE RECEIVED	SITE No
	REC No	PUBLIC LIABILITY
	PAID BY	FOOD LIC.